**Excellence in Action Awards Program**

**Category: Change Readiness**

Description: The category **Change Readiness** recognizes organizations for demonstrating exceptional commitment to preparing their workforce for organizational transformation. This employee-driven awards program celebrates companies that excel in change management practices and maintain high levels of employee engagement during periods of transition.

**Submission Form**

**Company Information**

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| --- | --- |
| Company Name |  |
| Year Founded |  |
| Industry |  |
| Number of Employees |  |
| Primary Headquarters |  |
| Website |  |

**Contact Information**

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| --- | --- |
| Primary Contact Name |  |
| Title |  |
| Email Address |  |
| Telephone Number |  |

**Change Readiness Initiatives:** Please provide your approach to change management and readiness such as:

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| --- | --- |
| Change management framework | Feedback mechanisms |
| Communication strategy | Risk assessment |
| Training programs | Change toolkits |
| Change champions | Support systems |
| Leadership alignment | Progress tracking |

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| DETAILS:  |

**Measurable Impact:** Please provide details on the measurable impact that the above- described project / program / process has had on your employees, company culture, business initiatives and business objectives (up to 400 words):

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| DETAILS:  |

**Key Metrics:** Please provide details of relevant metrics for your project / program / process for the past 12 months, including the following:

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| Employee engagement scores regarding organization’s approach to change:  |
| Employee change acceptance levels:  |
| Voluntary turnover post change:  |
| Performance of employees post change:  |
| Other metrics: |

**Employee Testimonials / Video Testimonials:** Please provide 2 to 3 employee testimonials, either written or video, that feature authentic employee statements outlining how your program / project / process has provided an enriched employee experience, aligned with business objectives and fostered a people-centric culture.

Each video should be 60 to 90 seconds in length and be in MP4 format. Each written testimonial should be 150 to 250 words.

Each testimonial, whether written or video, should include diverse perspectives, and highlight specific examples of successful programs, processes and/or projects. Please provide contact details for each person providing a testimonial / impact statement.

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| --- |
| Contact Information for Testimonial Video or Written Statement (Required): |
| Contact Information for Testimonial Video or Written Statement (Required): |
| Contact Information for Testimonial Video or Written Statement (Optional): |

**Organizational Impact Stories:** Share specific examples of how your program / project / process has positively impacted your organization.

Responses can be written (400 words or less) or video (60-90 seconds in length in MP4 format / 1080p preferred).

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| Impact Story (Video or Written)  |

**Awards & Recognition:** List any relevant workplace awards or recognition received in the past 3 years:

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