Program Area: Human Resources

Category: Best Strategy for Corporate Citizenship

Increasingly, organizations recognize the opportunity, and social responsibility, to go beyond employee training and create pathways to meaningful employment for their workforce and/or their community. They offer enrichment programs that educate, train, and equip people with skills to help lift them to economic security. These organizations are on the forefront of social change and merit recognition for positively impacting our world.

The category Best Strategy for Corporate Citizenship in the Human Resources program is for written descriptions of a corporate citizenship strategy that offers unique opportunities and experiences to those that are lacking resources and abilities to do so on their own. Brandon Hall Group is interested in examples of great ideas of excellence and innovation that is making our field and the world better.

Here are some examples of programs:

* College credit for completion of L&D courses
* GED assistance & other support
* Creating opportunities for young workers
* Scholarships for military veterans
* Pay employees to learn new skills (math and computer, etc.) and volunteer in the community
* Training and recruiting in underprivileged high schools
* Developing jobs for the elderly

Your entry can reflect similar approaches to the above examples, but don’t feel constricted to the list.

Training, learning, talent, HR, marketing, or other related departments can either enter alone or together with a helping organization (such as a vendor aka solution provider, or consultant). Helping organizations cannot enter alone and must enter with their client organization.

**Instructions:**

1. You must use this Word document for your submission.
2. Type your submission description into the appropriate sections of this document.
3. Do not change the formatting or font – *Helvetica body 12* (size, color, or type).
4. Do not remove any sections of the application.
5. If any fields are not applicable, please leave them blank or write N/A.
6. Read the Judging Criteria below. The judges will evaluate your submission according to these criteria.
7. Write in paragraph form and check the spelling.
8. Write using the third person. Do not use “we, our, us,” etc.
9. Avoid “marketing” languages; focus on details and outcomes.
10. Include images, charts, and graphs in this document form; please do not include separate documents. Please insert these items within the context of your responses. These items may also be added to the end of the document in an appendix if necessary.
11. If applicable, you may provide supporting reports, videos, and course links. Please provide proper access information to courses and details for special instructions. If providing passwords to courses or videos, ensure they are valid for one year or more and can be easily accessed by the web. Do not include any links or embedded links within this form. Provide all links, URLs, and User access information in your online application for submission. Make sure access is available to reviewers for at least one year.
12. When completed using the same font size, this document should be approximately (15-20 written pages), font size Helvetica 12, not including instructions, questions, or graphics. If you have additional supporting information, you may include it within the appropriate sections of this entry form or in an appendix at the end of the document.
13. Within the online application, if you have selected “Yes” to granting Brandon Hall Group publishing permission of your entry, but there are parts of your application you wish not to have published, please indicate by **highlighting those details within this form in red,** so they are omitted from publishing.
14. Save as a **Word Document** with a new file name. Example: Company Name\_Category\_Short Title
15. Sign up or log in to the HCM Excellence Awards portal: <https://excellenceawards.brandonhall.com/hcm/>. Upload your completed entry form, complete the online application, and provide all supporting links and URLs. Check to make sure you have completed your online application and payment.

**Please direct any questions to:** **awards@brandonhall.com****. Do not send any applications via email, but only through the award application site.**

|  |
| --- |
| **Judging Criteria: The judges will evaluate your entry on a scale of 1-6 on each of these criteria below.** |
| 1. **Culture**
 | The culture of the organization was supportive and offered an environment that supported social responsibility and citizenship. |
| 1. **Overview**
 | The organization developed new and innovative opportunities to deliver training on new skills and capabilities to their workforce or community in order to create pathways to meaningful employment and/or economic security. |
| 1. **Delivery**
 | The initiative was delivered in a manner that positively influenced the organizational goals and learning results of your audience. |
| 1. **Measurable Benefits**
 | The initiative produced measurable benefits and outcomes. |
| 1. **Overall**
 | Overall, this initiative demonstrates a positive impact on the community and organization. |

Entry Overview:

***Please make sure all information matches the online application.***

Entry Information

|  |  |
| --- | --- |
| **Entry Title** | (Insert text here) |
| Name of Entering Organization | (Insert text here) |
| \*Name of Helping Organization (Vendor) if submitted jointly: | (Insert text here) |
| \*OPTIONAL PR | (Insert text here) |
| Date | (Insert text here) |
| Brief Description of Entry (2-3 Sentences) | (Insert text here) |

Company Background (of entering organization, not the solution provider)

Insert company logo here

Use the grid below to give information about the organization, size and scope, and industries served.

|  |
| --- |
| **Company-at-a-Glance** |
| Headquarters | (Insert text here) |
| Year Founded | (Insert text here) |
| Revenue | (Insert text here) |
| Employees | (Insert text here) |
| Global Scale (Regions that you operate in or provide services to) | (Insert text here) |
| Customers/Output, etc. (Key customers and services offered)  | (Insert text here) |
| Industry | (Insert text here) |
| Stock Symbol | (Insert text here) |
| Website | (Insert text here) |

\*Optional: Company Background (of solution provider if submitted jointly)

Insert company logo here:

Use the grid below to give information about the organization, size and scope, and industries served.

|  |
| --- |
| **Company-at-a-Glance** |
| Headquarters | (Insert text here) |
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| Global Scale (Regions that you operate in or provide services to) | (Insert text here) |
| Customers/Output, etc. (Key customers and services offered)  | (Insert text here) |
| Industry | (Insert text here) |
| Stock Symbol | (Insert text here) |
| Website | (Insert text here) |

Budget and Timeframe

Please fill out the following grid with your best ability. You may offer an estimate or range for each. If this information is confidential or not applicable, enter N/A. Your entry will not be judged based on this information; however, this offers the judges a greater understanding of your entry, complexity, and/or maturity.

|  |
| --- |
| **Budget and Timeframe** |
| Overall budget | (Insert text here) |
| Number of (HR, Learning, Talent) employees involved with the implementation? | (Insert text here) |
| Number of Operations or Subject Matter Expert employees involved with the implementation? | (Insert text here) |
| Number of contractors involved with implementation | (Insert text here) |
| Timeframe to implement | (Insert text here) |
| Start date of the program | (Insert text here) |

Entry Details:

Judging Criteria 1: Culture

Use this area to describe the drivers that led your organization to focus on social citizenship.

Discuss the culture and environment of your organization.

Details:

Judging Criteria 2: Overview

*Provide a detailed description of the initiative and its impact on your organization and the community around you. Describe examples of innovations that evolved from this initiative.*

*Details:*

Judging Criteria 3: Delivery

*Use this area to discuss how your initiative was successfully deployed to your audience.*

*Details:*

Judging Criteria 4: Measurable Benefits

*Use this area to discuss the measurable benefits as seen by your organization and the community that you have impacted.*

*How do you measure ROI/impact of the initiative and what were the results? How did you prioritize and identify what was important?*

*Details:*

Judging Criteria 5: Overall

Use this section to provide a summary of key findings. What lessons did you learn? What is next/future outlook?

Details: